

At every Board Meeting, Presentations are made by the Head of the Departments from Operations, Marketing, Secretarial, Finance and HR. The presentations cover information pertaining to the Legal & Regulatory updates, Market scenario, changes in accounting policies/standards and an overview of the operation activities, HR updates. These presentations play a vital role in keeping Independent Directors abreast of developments about the business of the Company. Approximate time spent by each Director in the Familiarization Programmes is as follows:

Date of the Programme FY	#Mr. Pradeep Bhargava	Hrs.	Mr. Prakash Gurav	Hrs.	Ms. Bhavana Bindra	Hrs.	Mr. Deepak Mahendra	Hrs.
2023-24	April 28, 2023	1.00	April 28, 2023	1.00	April 28, 2023	1.00	*June 23, 2023	4.00
			August 01, 2023	1.00	August 01, 2023	1.00	August 01, 2023	1.00
			October 26, 2023	1.00	October 26, 2023	1.00	October 26, 2023	1.00
			January 25, 2024	1.00	January 25, 2024	0.00	January 25, 2024	1.00
No. of Programmes and Hrs. attended (Cumulative till 31 March, 2024)			*February 28, 2024	4.00				
		1No's & 1 Hours		5 No's & 8 Hours		3 No's & 3 Hours		4 No's & 7 Hours

**NOTE:**

# Mr. Pradeep Bhargava retired w.e.f. July 21, 2023

\* indicates physical visit to the Company premise.